

Welcome to Camp Celebration Town!



Welcome:

All of us at Celebration Town are proud to have you join us for Camp Celebration Town. Camp Celebration Town is a place where children can come and be themselves, have fun, play with other children and enjoy many indoor and outdoor activities. Below is a parent handbook that we have put together to help you understand your child's day at camp. Please make sure you and your child understand everything in this guide before camp begins!

Camp Info:

Camp starts Monday, June 1st and will end August 14th.

Hours of operation are Monday-Friday 7:00 a.m. - 6:00 p.m.

1 Child/week = \$125

2 Children/week= \$215

3 Children/week=\$285

Daily Rate = \$30 per day/child

Staff:

Our staff is comprised of young men and women who are devoted to making your child's summer one to remember. Our minimum age for our is seventeen (17) years old, with current or future goals in Child Care Development, Recreation, Nursing and other related fields. They are all CPR and First Aid Certified.

A Typical Day at Camp Celebration Town:

This year at Camp Celebration Town, we will NOT have any typical days! We have worked hard to ensure that the campers will constantly have something new and exciting to do. We realize that while our jump room is one of a kind and our computer room is exciting, the campers need other things to engage in this summer to keep them from dying of boredom. This is why we have scheduled fun and exciting games, crafts and special events EVERY DAY at camp! These events include:

Monday: Special guests or outing

Tuesday: Movie Club at Movies 8

Wednesday: Library Club and Craft Day

Thursday: Purple Group Field Trip

Friday: Green Group Field Trip

Activities at a Glance

Special Guests/Outings- On Mondays, we will have special guests coming in to speak with the kids. These guests include firefighters and local sports figures such as Charleston Battery players. We will also be taking “outings” that will not cost you any money! These include, a picnic and scavenger hunt at Azalea Park and a tour of the Charleston Air Force Base.

Movie Club- The Oakbrook Movies 8 theatre offers a movie club each Tuesday during the summer. Each camper will need to purchase a movie club pass at the beginning of the summer in order to participate in this weekly event. The cost of the pass is \$5 and can be used every week during the summer. This weekly movie is not mandatory, but will be offered to those campers who wish to get out for awhile and go see a G or PG rated movie. We will also be eating lunch at Ci-Ci’s every other Tuesday after the movie.

Library Club- The Dorchester County Library located next our facility offers a summer reading club that provides children with an incentive to keep up their reading during the summer! Everyday after lunch, we will have a 20-30 minute reading time at Celebration Town. The campers will then record their reading in a log which they will take to the library each Wednesday to redeem for prizes! The more the campers read, the more prizes they receive!

Crafts- Along with our library time on Wednesdays, we will also do a craft! These crafts will be fun and engage the campers and will not be simple things like drawing a picture or writing a story. We will be doing things such as making drums from coffee cans and exploring the history of African drums and making our own homemade paper.

Field Trips- On Thursdays or Fridays, the campers will have the opportunity to go on some of the most fun field trips we could find! These field trips are not required but again offered to those who wish to attend. We have new added some new field trips this year such as Rock Mining, and we will be doing our all time favorite field trip to Whirlin Waters TWICE this summer!

Jump Time- During this time, the campers will be able to enjoy our eight jump castles as well as our selection of arcade games. The campers may also sing karaoke, jump rope, and play various games. This time is split between the two groups so that jump room is not overly crowded.

Creative Club- This club will bring out our camper’s artistic sides. Creative Club activities include but are not limited to: Arts and crafts, performing skits, dancing, and journaling. This time is split between the two groups so that jump room is not overly crowded.

Learning Center- Our learning center is designed to keep our campers thinking over the summer. Here they can use the computers to access the website of the day or other approved websites. They may also do puzzles, read books, and play board games. This time is split between the two groups so that the learning center is not overly crowded.

Daily Club- These clubs are also designed to keep your child active and thinking while out of school. Each day the club will change and will include: Spanish, Dance/Karate, Music, and Art.

In addition to our daily activities and scheduled field trips we also offer the following:

- Weekly big screen movies and trips to Pet Lovers Warehouse
- Periodic trips to Gahagan Park
- Games such as obstacle course races and dodge ball.

Campers:

Our campers are divided into groups based on age. This year our 5-8 year olds will be the Purple Group, and our 9-12 year olds will be the Green Group.

Depending on enrollment numbers and age, the age range may change and a new group color will be established.

Food:

Lunch:

Campers are required to bring their own packed lunch. Again, please ensure that your child's has a lunch that does not need to be heated. Exceptions will be made to those children that have special dietary needs.

Snack:

Celebration Town will provide a snack each day for our campers. Please make the Celebration Town staff is aware of any food allergies that your child may have. Please provide any special dietary needs that your child may need during snack time.

Things to Bring:

Please make sure that your child brings these everyday items. All belongings must be marked with the campers FIRST and LAST NAME.

Everyday Items:

- Tote bag
- Socks (a couple pairs)
- Lunch
- Change of clothes

Optional Items:

- Money for arcade

Do NOT bring:

- Electronics
- Trading cards
- Valuable items that are unnecessary at camp

We will let you know in advance when other items are needed, such as for field trips.

Field Trips:

Here is a list of field trips we have put together to make your child's summer camp experience more enjoyable. Each group will go on the same field trip, but on different days. The Purple Group (5-8) will go on Thursdays and the Green Group (9-12) will go on Fridays. Campers are required to wear their red Celebration Town t-shirts on field trip days.

Parents are responsible for paying the entire cost of each field trip and the money is due on Monday of each week along with a permission slip for each trip. Because of reservation problems, Celebration Town will not be able to accept late registrations for field trips. Please note that your child does not have to attend those trips that he/she does not wish to go on. Those who choose not to attend will stay at Celebration Town with the other group of campers.

Purple Group Field Trips:

	Date:	Location:	Time:	
Week 1	June 3 rd	NO FIELD TRIP	n/a	n/a
Week 2	June 10 th	Bee City	10:30-1:30	\$11.00
Week 3	June 17 th	Chuck E. Cheese	10:00-2:30	\$8.00
Week 4	June 24 th	Whirlin Waters	10:00-4:30	\$17.00
Week 5	July 1 st	Ice Palace	11:00-3:00	\$9.00
Week 6	July 8 th	Bowling/ La Carretta	10:30-1:00	\$12.00
Week 7	July 15 th	SC Aquarium	9:00-2:00	\$14.00
Week 8	July 22 nd	Diamond Dell Rock Mining	TBA	\$9.00
Week 9	July 29 th	Possible Picasso	11:30-1:00	\$12.00
Week 10	August 1 st	Music and Motion	10:00-2:00	\$9.00
Week 11	August 12 th	Whirlin Waters	10:00-4:30	\$17.00

Green Group Field Trips:

	Date:	Location:	Time:	
Week 1	June 4 th	NO FIELD TRIP	n/a	n/a
Week 2	June 11 th	Bee City	10:30-1:30	\$11.00
Week 3	June 18 th	Chuck E. Cheese	10:00-2:30	\$8.00
Week 4	June 25 th	Whirlin Waters	10:00-4:30	\$17.00
Week 5	July 2 nd	Ice Palace	11:00-3:00	\$9.00
Week 6	July 9 th	Bowling/ La Carretta	10:30-1:00	\$12.00
Week 7	July 16 th	SC Aquarium	9:00-2:00	\$14.00
Week 8	July 23 rd	Diamond Dell Rock Mining	TBA	\$9.00
Week 9	July 30 th	Possible Picasso	11:30-1:00	\$12.00
Week 10	August 2 nd	Music and Motion	10:00-2:00	\$9.00
Week 11	August 13 th	Whirlin Waters	10:00-4:30	\$17.00

Camper Behavior:

At Camp Celebration Town, we anticipate your child's arrival along with a good attitude. We hope that when your child arrives at camp he or she is ready to participate in all the activities we provide for them. We have many ways to praise and encourage your child for good behavior, but if we have any problems, we refer to our guideline. Each camper will have a behavior log that we will use to record any bad behavior. In addition to this log, we also have discipline notices that can be issued for certain circumstances. These notices will explain the nature of the behavior as well as the consequences the child received. This discipline notice will be signed by the camper, the counselor and a supervisor and as well as a parent. The order of consequences issued to a camper is as follows:

- 1st offense- warning
- 2nd offense- the child will be sat out of an activity to calm down/reflect on the situation
- 3rd offense- conference with the camp coordinator
- 4th offense- conference with parent and camp coordinator
- 5th offense- depending on scale of behavior he or she will be suspended for one day.

If your child is suspended it is a one-day suspension, your money is non-refundable for that day. If your child is suspended a second time, it is a two-day suspension and your money is again non-refundable for those days. After the second suspension, if problems still occur then the camper will be expelled which means they may not return to camp.

We also have a **NO TOLERANCE** policy **for violent behavior**. This means, if a camper is involved on **any** form of violent behavior, then he/she may be suspended or expelled **without refund of paid days**. Examples of violent behavior include, but are not limited to hitting, kicking another camper or counselor and/or threatening to harm others in any way. Also, any acts of overt defiance or disrespect to other campers or counselors will result in suspension or expulsion of the camper immediately. This means that in these circumstances, the child is not allowed to attend Celebration Town and the parents must come pick their child up immediately.

Field Trip Behavior: It is especially important that campers be on their best behavior while on field trips. Any camper who behaves badly during a field trip WILL NOT BE ALLOWED TO PARTICIPATE IN THE NEXT FIELD TRIP.

Payments:

Payments for camp and field trips are due every Monday. We accept payments in cash, credit card or personal check. If camp payments are made after Tuesday, a \$20 late charge will be applied to your balance. Please note that Celebration Town can refuse service to those with an existing balance.

Cancellations:

If there is ever a time you need to cancel a week with us, you must make this cancellation one week prior to the cancellation date. Cancellations and refunds due to family emergencies will be discussed at the director's discretion. Also, please note that if a camper misses a day in the week for any reason, the balance of that week remains the same. Changes in balances will only be made at the director's discretion.

Check In and Check Out:

Each day during check-in and check-out parents are required to escort their children to and from camp. Parents must also provide a photo ID each time their child is picked up. If parents need to pick their child up early from camp, please provide notice ahead of time. If there is going to be anyone picking up your child that is not on the authorized pick up list, please call ahead to let us know and make sure that person brings a photo ID. There is a \$1/minute late fee applied after 6:00 p.m. check out, so please come on time!

Administration of Medicine:

Camp Celebration town is more than willing to supply your child with their proper medication daily, but will not be able to do so without the proper documentation. Included in this handbook is the form to allow Camp Celebration Town staff to give your child their medication. All medications should be clearly labeled with child's name and please supply any necessary tools along with their medications. If they are only in need of children's Tylenol please also let us know. Below is a release form that we ask you to please fill out and give to us on the first day of camp.

Illness or Injury:

Camp Celebration Town anticipates a safe and fun environment for your children, but sometimes accidents do happen. In case your child would ever become injured or ill, we have certain criteria we like to follow. If your child ever becomes ill we will use our best judgment on how to take care of him or her. If your child has a temperature, is vomiting, has diarrhea, etc. we will call you immediately to come and pick the child up. Also, please do not send your child to camp if he or she has had any of these symptoms within the last 24 hours. This is mainly to protect the other children and staff from getting sick.

If there is ever a physical injury we will also follow certain criteria. If your child receives a minor injury that requires more than a band aid, we will administer first-aid, and then we will phone you to let you know what happened. If any major injuries occur, we will phone you immediately after we call 911.

Also, if your child is running a fever or has any illness that is contagious, they may not attend Celebration Town. Furthermore, they may not return until they have been illness-free for 24 hours. This is to insure the safety of the other campers.

Conclusion:

Our goal at Camp Celebration Town is to provide your child with safety, excitement and most of all, a summer full of FUN! We look forward to spending each day with your child. We hope to provide many experiences and memories at camp that they will be able to cherish for a lifetime. If there are ever any questions you might have please do not hesitate to contact us. We look forward to seeing you at Camp Celebration Town!

Open House:

Please join us Friday, April 9th for an Open House from 8am-8pm. This will give you the chance to meet our camp counselors and other staff and to ask any questions you may have. During this time your child/children are more than welcome to jump on the jump castles while we answer any questions you may have.

Administration of Medication Release Form

Camp Celebration Town, LLC requires that each child who needs prescription or non-prescription medication daily to please fill out the form below and return it on the first day of camp. Please note that Camp Celebration Town, LLC is not held responsible for any complications and or reactions that might arise after the administration of medication. All medications must be clearly labeled with child's first and last name, specific instructions on how to administer the medicine, and proper storage instructions. To help us insure the safety of your child, daily records will be kept of date and time of medicine and initials of whom administered the prescription.

Child's Full Name: _____ Age: _____ Weight: _____

Emergency Contact: _____ Phone #: _____

Name of Medication: _____

Dosage Amount: _____ Frequency: _____

Possible Side Effects:

Reason for Medication:

Instruction for storage and preparation of medication:

Start Date: _____ End Date: _____

Do we have permission to give your child children's Tylenol without calling?

Yes or No Please circle one?

I understand the requirements of the administering of medication regulations and will allow the staff of Camp Celebration Town to give my child his or her medications.

Parent/Legal Guardian: _____ Date: _____

Celebration Town Summer Camp Registration Form

Name of Child:	Age:	Birth date:
Address:	City:	State/zip code:

Guardian 1:	Relationship:	Email:
Home Phone:	Work Phone:	Cell Phone:

Guardian 2:	Relationship:	Email:
Home Phone:	Work Phone:	Cell Phone:

Authorization for pick up (besides the listed guardians). Photo ID's are required for pick up		
Name:	Relationship:	Phone number:
Name:	Relationship:	Phone number:
Name:	Relationship:	Phone number:
Name:	Relationship:	Phone number:

Please list any medical conditions we should be aware of including: allergies, asthma, medicines, and special needs.

Please indicate your child's swimming ability as poor, fair, good or excellent: _____

To complete registration, you must turn in completed registration form, administration of medication form, waiver form, transportation form, camp contract, permission to photograph, a \$25 activity fee and a \$25 registration fee.

Permission To Transport

Child's Name _____ Has my permission to travel with Celebration Town staff for the year _____. This travel will be in the Celebration Town Buses and/or private vehicles (for emergency situations) of staff members as long as proper child restraints/ seats are used correctly, and the vehicles are in good working order for the weather and road conditions, and the vehicles are properly insured.

Parents Name

Parents Signature

Date

Camp Celebration Town Contract

I _____, consent for my child/children _____, to be photographed by Celebration Town LLC staff on a regular basis to be used on fliers, website, and display.

Please remember to let Camp Celebration Town know of any new updates concerning your child's medical matters and pick up authorizations.

Camp Celebration Town reserves the right to terminate the care of any camper due to a lack of unsafe behavior. Failure to maintain a paid balance of fees will also equal in termination of camp. You are responsible for any fees associated with unpaid or late fee balances. Weekly payments must be paid by Monday of each week. Failure to do so will result in a \$20 dollar late fee. If an outstanding balance remains for two weeks or longer, your child will no longer be allowed in the program and will not be picked up from school until the balance is paid.

I _____, have read, understand and will abide by all of the rules and regulations specified in the parent handbook and contract that was provided by the staff of Camp Celebration Town.

Parent Signature: _____

Date: _____